Dookie's Hardware Ltd: bank reconciliation

Republic Bank current account · November 2026 · produced 20 Nov 2026 15:04

RECONCILED

Balance per bank statement, 30 Nov 2026	412,479.29
Add: deposits in transit	65,405.42
Less: unpresented cheques	(21,514.40)
Add: duplicate debit to be reversed by bank	4,386.20
Adjusted bank balance	**460,756.51**
Balance per cashbook, 30 Nov 2026	461,872.76
Less: bank charges not yet posted	(216.25)
Add: bank credits not yet posted	0.00
Less: cheque entered at the wrong amount	(900.00)
Adjusted cashbook balance	**460,756.51**
Difference	**0.00**

What needs attention

6 unpresented cheques · 3 bank charges to post · 2 deposits in transit · 1 possible bank duplicate · 1 cheque entered at the wrong amount

Automatic checks

Adjusted bank balance equals adjusted cashbook balance	**PASS**	Difference TT$0.00
Every bank line is matched or listed as an exception	**PASS**	101 bank lines
No cashbook entry is matched twice	**PASS**	97 matched
Bank running balance agrees with the lines	**PASS**	Statement shows TT$412,479.29

Read 101 bank lines and 105 cashbook entries; 310 data fixes recorded in the cleaning log.

Exceptions and suggested actions

Type	Date	Reference	Amount (TT$)	Suggested action
Amount mismatch	17 Nov	CHQ 1242 T&T Electrical Wholesale	900.00	Check cheque 1242 and correct the cashbook by TT$900.00
Possible bank duplicate	10 Nov	CHQ 1277	4,386.20	Ask the bank to reverse the second debit of TT$4,386.20
Bank charge not in cashbook	05 Nov	SERVICE CHARGE - MONTHLY	135.00	Post TT$135.00 to the cashbook (service charge - monthly)
Bank charge not in cashbook	15 Nov	CHQ BOOK FEE 50 LVS	62.50	Post TT$62.50 to the cashbook (chq book fee 50 lvs)
Bank charge not in cashbook	30 Nov	STAMP DUTY ON CHQS	18.75	Post TT$18.75 to the cashbook (stamp duty on chqs)
Deposit in transit	28 Nov	Daily sales lodgement	29,895.46	Confirm it appears on December's statement
Deposit in transit	30 Nov	Daily sales lodgement	35,509.96	Confirm it appears on December's statement
Unpresented cheque	25 Nov	CHQ 1264 Central Plumbing Distributors	2,537.93	None needed unless older than 3 months
Unpresented cheque	26 Nov	CHQ 1266 T&T Electrical Wholesale	451.04	None needed unless older than 3 months
Unpresented cheque	26 Nov	CHQ 1267 Caribbean Cement Supply Ltd	12,229.57	None needed unless older than 3 months
Unpresented cheque	27 Nov	CHQ 1270 T&T Electrical Wholesale	2,693.48	None needed unless older than 3 months
Unpresented cheque	30 Nov	CHQ 1274 Central Plumbing Distributors	2,755.39	None needed unless older than 3 months
Unpresented cheque	30 Nov	CHQ 1276 Rampersad Transport Services	846.99	None needed unless older than 3 months

November 2026 at a glance

Receipts	Payments	Net cash flow	Closing cashbook (adjusted)
TT$867,156	**TT$591,734**	**TT$275,422**	**TT$460,757**

Top 10 payees

